The report shall be presented covering following recommended fields but limited to,

1. **Title/Cover Page**
2. **Internship completion certificate**
3. **Internship Place Details- Company background-organization and**
4. **activities/Scope and object of the study / Supervisor details**
5. **Index/Table of Contents**
6. **Introduction**
7. **Title/Problem statement/objectives**
8. **Motivation/Scope and rationale of the study**
9. **Methodological details**
10. **Results / Analysis /inferences and conclusion**
11. **Suggestions / Recommendations for improvement to industry, if any**
12. **Attendance Record**
13. **Acknowledgement**
14. **List of reference (Library books, magazines and other sources)**